

# Studio R Designs Terms and Conditions

*This aims to detail all the specifications of the projects and clarify the terms and conditions surrounding our working agreement.*

## Project Fee:

The fee for any requested project varies per projects. Final fees and expenses will be detailed upon invoice rendering.

## Deposit and Remaining Balance:

A 50% deposit of the project fee is required from Client upon acceptance of the contract before any work will begin. The remaining balance is due after final approval and before delivery of all projects to Client. The rights of the final project designs belong to Reena Stewart (Designer) until services have been paid in full.

## Payment Options:

**PayPal:** Payments can be made via [PayPal.com](https://www.paypal.com) to the account: [reena@studio-r-designs.com](mailto:reena@studio-r-designs.com).

## Check/Money Order:

Made out to "Reena Stewart", can be sent to:

Reena L. Stewart  
Studio R Designs  
10707 W. 90th Terrace  
Overland Park, KS 66214

## Concepts, First Viewing and Revisions:

Designer will send project concepts within 3-7 business days of receiving deposit and receipt of all necessary materials. Designer will send proofs via email in PDF and/or JPEG format. Client will submit feedback and/or revisions of the draft to the Designer. The number or revisions allowed vary per project.

## Errors:

Client is responsible for proofreading and reviewing all work produced. As a result, it is the Client's responsibility to identify and notify of any errors in typography, spelling, photography, design and any other aspects of the project.

## Ownership and Usage Rights:

Once Designer has received the full agreed price for the project, the ownership of all assets created for the project will be transferred to Client. Client is then free to do as they wish with the work, including unlimited usage and reproduction of the final design. However, in the event of a cancellation, Designer will retain the rights and ownership to all created assets unless a prior agreement has been reached.

Designer reserves the right to reproduce any and all designs created in print and electronic media for promotional purposes, unless Client demands exclusive rights to the project materials and assets.

## Cancellation, Delays and Termination:

**Cancellation:** In the event Client cancels the Agreement after revisions have been made and prior to completion, Designer shall retain the deposit paid for the projects.

**Delays:** Designer will make reasonable effort to notify Client of any delays of design process and delivery date as soon as possible. Client agrees to give Designer more time if she becomes ill, is injured, or is delayed because of events beyond her control, such as: fire, theft, computer failure, and Acts of God.

**Termination:** Client has the right to terminate this Agreement if Designer fails to complete the project within the given number days of the signing of the agreement due to neglect of project, extended illness, injury or events beyond control.

If terminated, Designer shall return to Client 100% of the deposit fee. Client cannot claim any additional expenses, damages, or claims based on the failure of Designer to complete the project and that this agreement is automatically terminated on the death of Designer.

## Acceptance of Terms :

By signing the agreement, both Designer and Client hereby agree to the terms and conditions stated above. Electronic signatures shall be considered as legal and fully binding.

